

# KINDY INFORMATION



## BIBRA LAKE PRIMARY SCHOOL

BE INSPIRED. BE RESPECTED, ACHIEVE

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## Kindergarten Parent Information

### Welcome to Bibra Lake Kindergarten!

The purpose of this brochure is to help you become acquainted with the day to day running of the Centre and to provide you with a few notes about what to expect as your child begins attending Kindergarten sessions.

### THE BIBRA LAKE KINDY PROGRAM AIMS TO:

- Create a happy, secure, motivating environment, which encourages the development of social, emotional, creative, intellectual and physical skills.
- Assist the child to develop a positive self-image.
- Encourage the child to become independent and able to make positive choices.
- Encourage parental interest and participation in the program.
- Integrate children with special needs and those with multicultural backgrounds.

### CLASS TIMES

All Kindergarten classes will be two full days one week and 3 days the next. Wednesday is the alternating day.

Classes: 8.48am – 3.05pm, except for every Wednesday, 8.48am – 2.30pm.

Teachers are not responsible for children outside stated hours. It is most important for your child and the staff that you are on time at both the beginning and end of each session.

In the mornings, please wait outside with your child until the session begins. At the end of the day, children will not be dismissed until their parent arrives. If someone other than yourself is collecting your child, please notify the teacher at the beginning of the day. This person will need to identify him/herself when collecting your child.

### DAY CARE CARERS

Before and After hours care is available on site. Contact 'Helping Hands' on 0420 656 371. If your child attends day care, please notify us in writing of this arrangement.

### BAGS / NOTES

Please check your child's folder outside the classroom regularly for notes.

Notes: All notes sent home are displayed on the notice board. Please check the noticeboard regularly and if you do not have a note, please see the teaching staff.

### SKOOLBAG

Our School has its own Skoolbag iPhone and Android App to help us communicate more effectively with our Parent/Student community. We are asking parents/students to install our Skoolbag App. To install it, just search for our school name "Bibra Lake Primary School" in either the Apple App Store, or Google Play Store. Newsletter can be accessed and important reminders sent to keep our parents informed of events happening in our school.

### WEB SITE

<http://bibralakeps.wa.edu.au>

Our Web Site is full of important information and regularly updated. If you require any information on school events, we have a live 'School Calendar' that you can easily check from term to term. Newsletters are accessible either through our School App (Skoolbag) or our Website.

### Contact

Phone, 9417 4049 for Centres EC1, EC2, EC3 AND EC4. Please specify to whom you wish to speak.

### FRUIT and LUNCH

Kindy children are requested to bring a piece of fruit or vegetable to share, each session. Canteen orders can be placed for lunch. Orders must be placed in lunch baskets supplied at each classroom.

## DRESS

The Uniform Shop will stock a maroon t-shirt especially for our Kindergarten and Pre-primary students early in Term 1, 2017. Although uniforms are not compulsory, we do encourage all students to wear them.

The children will get dirty. Most paint splashes come off in the wash, especially after soaking, but there are a couple of colours, which have pigment that is difficult to remove.

Shorts, jeans and tracksuits are most suitable for the activities, which are part of the program. Please ensure your child has clothes, which are manageable toilet-wise. Please do not send your little girl in long dresses. Although very pretty, these can be dangerous and a hindrance when climbing and playing in general.

A spare set of clothes including underpants left in your child's bag is essential. There are occasions when accidents happen and it is necessary to change clothing. Having a spare set of familiar clothing in the bag relieves some of the child's embarrassment. (Please check periodically to see if these still fit your child and are in season).

## HATS

Hats must be worn outside at all times. Please put sunscreen on your child before they arrive at Kindergarten. The **"No Hat No Play"** rule applies to the Kindergarten children.

## SHOES

As we are establishing a standard of dress, shoes or sandals must be worn (not thongs). Also, because we will be encouraging independence the children need to practise the management of their own footwear.

Please mark all items clearly with your child's name.

## ABSENTEES AND HEALTH

If your child is absent for two weeks or more without notifying the Centre, the place may be given to a child on the waiting list.

A message would be appreciated if your child is absent, (this can be done using the Skoolbag App, eForms) particularly, if they have an infectious disease. Please keep children at home until completely recovered (even if your child says he/she wishes to come).

It is essential that we can contact a responsible adult at all times. Please advise the School Administration of any changes to phone numbers and emergency contacts.

If your child requires support for a health condition, please contact our Administration Office on 9417 3303.

If your child is required to take any medication, a Form 3 - Administration of Medication form can be downloaded from our web site.

## BIRTHDAYS

Birthdays may be celebrated with a cake or small cakes if a parent wishes to do this. Please remember to ask the teacher how many children are in each group. Please don't allow your child to bring gum, lollies or other food or drink.

## TOYS AND JEWELLERY

Please leave toys and jewellery at home as children become distressed if they are lost or broken. Children are, however, encouraged to bring items of interest related to the program.

## BEGINNING KINDY

Place fruit in the basket outside the door. Drink bottles should be placed on the shelf inside the door. Do a puzzle or read a book with your child. When the teacher rings the bell, say goodbye and reassure your child you will be returning. Please do not be too concerned about tears as this is common in the early days and usually lasts only a few minutes. If this is not the case we will phone you and discuss the situation.

## PARENT HELP ROSTER

The Parent Help Roster enables parents to learn about the Kindy program and to see how their child is developing and interacting with other children. We encourage as many parents as possible to come along on roster. Please add your name to the roster displayed on the notice board. Grandparents and other relatives are also welcome to come on roster. This is an opportunity for you to interact with your child. He/she is the special child that day and will look forward to the time he/she can share Kindy with you. Therefore, we request that younger brothers and sisters do not accompany you on parent roster.

## SLEEP

It is very necessary that your child has sufficient sleep, especially in the first few weeks of Kindy. The new environment, people, experiences and rules are exciting but tiring.

## PARENT INVOLVEMENT

We appreciate any help with general preparation such as cutting out, book covering, sewing or the making of resources. If you would like to help in any way, please talk to your class teacher.

We aim to enrich the children's experiences, so if you or any friends have special talents you would like to share, please let us know. For example:

- Play an instrument.
- Sing or tell a story.
- Talk about a hobby or craft.
- Talk about a trade and show the tools used.
- Cook a special dish.

All or any of these will be welcome additions to the Kindy program.

We hope this handbook has answered some of your questions. If you have any further queries, please do not hesitate to contact us.

We hope that both you and your child will have a happy and rewarding year at Bibra Lake Kindergarten.

**Please be Aware:** Education Department Policy does not permit children to play on outside equipment before or after school.