

KINDY INFORMATION



BIBRA LAKE PRIMARY SCHOOL

BE INSPIRED. BE RESPECTED, ACHIEVE

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Welcome

We would like to extend a very warm welcome to all the children and families commencing at Bibra Lake Primary School Kindergarten in 2018. We look forward to working together as a team to provide the best learning environment for your child. Looking forward to having lots of fun together!

Who can attend Kindergarten in 2018

Kindergarten is a play-based educational program for children who turn four between July 1 2017 and June 30 2018. (Please provide birth certificate and immunisation record on enrolment.)

Contact Details

All enrolments, mail, absences, general enquiries and financial transactions are completed through the office.

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Program

Our Program is guided by the Kindergarten Curriculum Guidelines which draws on the Early Years Learning Framework (a National, mandated framework for Kindergarten in Western Australia). Educators are guided by the Curriculum to provide relevant learning opportunities that take into account diverse family, cultural, linguistic, school and community influences. They know that children draw on a wide range of knowledge, experiences, interests and skills that impact on the way they learn. Educators plan and organise for learning and teaching

through play-based learning, direct instruction, intentional teaching and creating inviting, nurturing and culturally aware learning environments.

Learning Development Areas

The five areas of learning and development in the Kindergarten Curriculum Guidelines are based on the five outcomes of the Early Years Learning Framework. They are;

1. **IDENTITY** - Children have a strong sense of identity.
2. **CONNECTING AND CONTRIBUTING** – Children are connected with and contribute to their world.
3. **WELLBEING** – Children have a strong sense of wellbeing.
4. **LEARNING AND THINKING** – Children are confident and involved learners.
5. **COMMUNICATING** – Children are effective communicators.

Aims

The Kindergarten Program aims to:

- support all children to become successful learners by encouraging them to be confident and creative problem solvers.
- encourage responsibility, independence and self-regulation in young children.
- enhance development of the whole child across the physical, social and emotional, creative and cognitive domains including literacy and numeracy.
- assist children to develop self-help skills, personal hygiene practices and respect for the environment.
- assist children to develop decision making skills, resilience and a positive self-image.
- provide an inclusive and differentiated program that values the uniqueness of each child.

- create a safe, secure and nurturing environment for children and their families.
- develop skills for working with others through communication, respect and care.

Portfolio of Learning

Children may not always bring home a project because their project is ongoing. They are working with others, they are working with concrete materials or their energies are engaged in experimenting and exploring rather than completing. We will capture samples of your child's experiences through work samples, photographs and individual portfolios. These provide a wonderful keepsake of your child's journey at Kindergarten.

Kindergarten Sessions

Tuesdays, Fridays and every 2nd Wednesday

Kindergarten hours are as detailed below:

Doors Open	8:48am
Recess	10:30-10:50am
Lunch	12:20-1:00pm
Dismissal	3.02pm

Teachers are not responsible for children outside stated hours. It is most important for your child and the staff that you are on time at both the beginning and end of each session.

Communication

Important information will be displayed on the board outside the Kindergarten class. Notes will be placed in the notice pockets outside the classroom, please check regularly.

or stay informed by downloading our Skoolbag App available free on the Apple and Android stores or visiting our website via the link below.

<http://www.bibralakeps.wa.edu.au>.

Teachers regularly use an APP called See Saw to communicate and share children's learning. You will receive a log in at the 'Play Date' or at the beginning of the year.

Leaving and Collecting the Children

Parents are asked to enter the Early Childhood Centre area using the gates. These gates must be closed at all times when entering and exiting the area. Please wait outside the Kindergarten classroom. Staff will open the doors at 8.40am at the beginning of each day.

We encourage you to accompany your child and help them to unpack their bag by themselves and settle in with a puzzle, book or activity. We will ring a bell to signify the start of the

session. Always say goodbye and tell your child you will see them after Kindergarten and leave with confidence.

At the end of the session (3.02pm) (2.30pm on Wednesdays (currently under review) staff will open the door and release your children. Please be prompt so that your child does not become distressed.

Kindergarten children need to be dropped off and picked up by an adult. No child will be allowed to leave the Kindergarten unaccompanied, without written permission from their parent/carer. This maintains duty of care requirements and models for your child the value you place on their education.

Parent Participation

Parent Help Roster

The Parent help roster enables parents to learn about the Kindy program and to see how their child is developing and interacting with other children. We encourage as many parents as possible to come along on roster. Please add your name to the roster displayed on the notice board.

Grandparents and other relatives are also welcome to come on roster. This is an opportunity for you to interact with your child. He/she is the special child that day and will look forward to the time he/she can share Kindy with you. Therefore, we request that where possible, you make other arrangements for younger siblings.

Parent Involvement

We appreciate any help with general preparation such as cutting out, book covering, sewing or the making of resources. If you would like to help in any way, please talk to your class teacher.

We aim to enrich the children's experiences, so if you or any friends have special talents you would like to share, please let us know. For example:

- play an instrument
- sing or tell a story
- talk about a hobby or craft
- talk about a trade and show the tools used
- cook a special dish

All or any of these will be welcome additions to the Kindy program.

Illness

If your child is unwell, please do not send them to Kindy and ensure that they remain at home until fully recovered.

Absentees and Health

If your child is absent for two weeks or more without notifying the Centre, the place may be given to a child on the waiting list.

A message would be appreciated if your child is absent, (this can be done using the Skoolbag APP, eForms) particularly,

if they have an infectious disease. Please keep children at home until completely recovered (even if your child says he/she wishes to come).

It is essential that we can contact a responsible adult at all times. Please advise the School Administration of any changes to phone numbers and emergency contacts.

If your child requires support for a health condition, please contact our Administration Office on 9417 3303.

If your child is required to take any medication, a Form 3 - Administration of Medication form can be downloaded from our web site.

Exclusion

If a child has had a temperature over 37.5C, been vomiting, or had diarrhoea within 24 hours prior to attending the program, parents/carers are asked to keep their child at home. If the child has had a temperature and is medicated on paracetamol or ibuprofen, Parents/carer's are asked to keep the child at home until the temperature is normal without administering medication for at least 24 hours.

Infectious Diseases

Please let us know if your child has an infectious disease such as chicken pox, measles, whooping cough etc. so that other parents can be notified. Please visit and click on 'Parents', then 'Parent Information Book' for more information.

<http://www.bibralakeps.wa.edu.au>

Anaphylaxis Policy & Being Allergy Aware

Anaphylaxis is a severe, rapidly progressive allergic reaction that is potentially life threatening. The most common allergens in school aged children are peanuts, eggs, tree nuts (e.g. cashews), fish and shellfish, wheat and certain insect stings (particularly bee stings).

It is important to understand that even trace amounts of these foods listed above can cause anaphylaxis. The sensitivity is such that these children can have a reaction from just touching another child's hand or sharing toys and equipment with others who have been eating foods that trigger a reaction.

Bibra Lake Primary School is Allergy Aware. We ask for your cooperation to minimise the risk of these children coming into contact with the allergens by following these simple steps:

- ensuring children do not share food
- where your child has a classmate who is anaphalactic to a food, ensuring that that food is not included in your child's lunchbox
- working closely with teachers if you are preparing food for a special occasion
- alerting the school immediately if your child is diagnosed as anaphylactic
- if you have an anaphylactic child, working with the school to develop an Individual Anaphylactic Health

Care Plan and providing an ASCIA Action Plan which is reviewed annually

- and provide an autoinjector and any other necessary medication to the school.

This is a great opportunity to teach the children about the need for health and hygiene and to raise awareness of caring for others in their community. We appreciate your support in this serious matter.

Parent Concerns/Questions

If a parent has any questions or concerns regarding their child or the program, please speak to your child's teacher. It is inappropriate to contact teachers via Facebook or other forms of social media. Alternatively you can contact the school office on 9417 3303.

If it's important to you or your child, it's very important to us! We appreciate you finding out information or reasons behind decisions directly via the teacher or school rather than relying on car park gossip.

Privacy/Confidentiality

We are committed to protecting your child's privacy. Privacy of your personal information is important to us and we conduct our program with respect, integrity and confidentiality. Please ensure you respect our privacy and the privacy of others and their children in our care by refraining from talking about or commenting on other children in our care.

Birthdays

Birthdays are a very special time in the lives of young children. To celebrate your child's birthday you may like to bring in cupcakes to share with each child in the class. (No nuts please.) Please don't allow your child to bring gum, lollies or other food or drink.

Toys and Treasures

Please ensure your child leaves toys, jewellery and special treasures at home, as they are easily lost or damaged. We will provide opportunities during the year for children to share interesting things from home.

Sunscreen/Hat

It is school policy that all children are to wear **broad brimmed hats** for all organised physical education activities and at recess and lunchtime. (Peaked hats are not permitted) The **"No hat – play in the shade"** policy is fully supported by the School Board. Please apply sunscreen to your child before they come to Kindergarten.

What to bring

- a large backpack with your child's name marked clearly on the front.
- a change of clothes, socks and underwear in a plastic bag, kept in their backpack.
- a broad-brimmed hat with your child's name marked clearly on it. (No hat – play in the shade.)
- a large water bottle with your child's name marked clearly on it. (Filled with water only.)
- a piece of fruit/vegetable for their shared morning tea.
- a lunchbox containing your child's lunch or a lunch order.

(Please ensure ALL items are clearly labelled with your child's name -we can't stress the importance of this enough)

School Uniform

The Uniform Shop will stock a maroon t-shirt especially for our Kindergarten and Pre-primary students early in Term 1, 2018. Although uniforms are not compulsory, we do encourage all students to wear them.

The children will get dirty. Most paint splashes come off in the wash, especially after soaking, but there are a couple of colours, which have pigment that is difficult to remove.

Shorts, jeans and tracksuits are most suitable for the activities, which are part of the program. Please ensure your child has clothes which are self-manageable toilet-wise. Please do not send your little girl in long dresses. Although very pretty, these can be dangerous and a hindrance when climbing and playing in general.

A spare set of clothes including underpants left in your child's bag is essential. There are occasions when accidents happen and it is necessary to change clothing. Having a spare set of familiar clothing in the bag relieves some of the child's embarrassment. (Please check periodically to see if these still fit your child and are in season).

Please send your child in shoes that they can manage to take off and put on by themselves. Shoes that are safe and supportive include Velcro sandals, buckle sandals or sneakers. (Thongs and crocs are not considered appropriate.)

PLEASE ENSURE ALL ITEMS ARE CLEARLY LABELLED WITH YOUR CHILD'S NAME.

Information about our school uniform and uniform shop can be found on our website
(click on 'P&C' and 'Uniform Shop')

<http://www.bibrallakeps.wa.edu.au>

Guiding Children's Behaviour

We aim to foster socially acceptable behaviour by using a positive, caring and developmentally appropriate approach. Children are made aware of the basic rules that ensure the happiness and well-being of all the children at Kindergarten. If unacceptable behaviour occurs, children are encouraged to have a little supervised 'quiet time out' and are soon reintroduced to activities. We do not tolerate hitting, kicking, biting, throwing items or any form of behaviour that risks the safety of others in our care. If we observe a pattern of concerning behaviour, we will arrange a meeting with you to discuss strategies to help your child in the classroom.

Two very important words we emphasise to all of the children at

**Bibra Lake Primary School –
HAPPY! and SAFE!**

Preparing your Child

Here are some simple things you can do to help your child (and the rest of the family!) be ready to start Kindergarten:

- read stories with your child about starting school.
- go past the school and talk to your child about how they will soon be going there, the exciting things they will do and the friends they will make.
- go shopping together to buy a special lunch box and drink bottle, and things they will need such as a school bag and uniform.
- label all your child's belongings clearly with their name.
- introduce yourself to other parents and become part of the school community.
- organise play dates to help your child socialise with the other children in their class.
- make life easier for you and your child by buying clothing with large buttons or velcro that will allow them to dress themselves. Being able to get themselves ready will also be a confidence boost for your child.

Beginning Kindy

Place fruit in the basket outside the door. Drink bottles should be placed on the shelf inside the door. Do a puzzle or read a book with your child. When the teacher rings the bell, say goodbye and reassure your child that you will be returning. Please do not be too concerned about tears as this is common in the early days and usually lasts only a few minutes. If this is not the case we will phone you and discuss the situation.

Sleep

It is very necessary that your child has sufficient sleep, especially in the first few weeks of Kindy. The new environment, people, experiences and rules are exciting but very tiring.

Helping your child have a positive first experience of school is important because it can help shape the way they think about school in the future.

Your ongoing support will help them build strong foundations for success at school.

We are looking forward to meeting all of you and sharing a special year with you and your children.

Before and After School Care

Before and After hours care is available on site. Contact 'Helping Hands' on 0420 656 371. If your child attends day care, please notify us in writing of this arrangement.

Skoolbag

Our School has its own Skoolbag iPhone and Android App to help us communicate more effectively with our Parent/Student community. We are asking parents/students to install our Skoolbag School App. To install it, just search for our school name "Bibra Lake Primary School" in either the Apple App Store, or Google Play Store. Newsletters can be accessed and important reminders sent to keep our parents informed of events happening in our school.

Website

<http://www.bibralakeps.wa.edu.au/>

Our Web Site is full of important information and regularly updated. If you require any information on school events, we have a live 'School Calendar' that you can easily check from term to term. Newsletters are accessible through our School APP (Skoolbag) and 'Important Dates' events are displayed.

Contact

Phone 9417 4049 for Centres EC1, EC2 and EC3. Please specify to whom you wish to speak.

A child's right to play!

When I play, I use my imagination,
I characterise, I explore, I discover,
I organise, I lead, I delegate, I contribute
And relate my ideas, I question,
I compromise, I follow.

I work both cooperatively and
Independently, I create, I socialise,
I practise caring and sharing, I regulate my
Emotions, I indulge my senses,
I re-enact my experiences and tell stories
Through games, I negotiate and problem solve.

I am making sense of my world
And my place in it.

(United Nations Convention on the rights of the child)